

BACKGROUND CHECK AUTHORIZATION
Community United Methodist Church

For Regular Volunteers and Staff, CUMC requires a criminal background check to be conducted once every five years.

I, _____(your First and Last Name), hereby authorize Community United Methodist Church to run a background check using Verified First for state and national criminal reporting, or through an alternate background screening agency at the discretion of the SPRC, Pastor, and Church Staff. I release Community United Methodist Church as well as the designated screening agency from all liability that may result from said search.

Signature of Applicant: _____ Date: _____

Print Applicant's Full Name: _____

Print any additional names used by applicant:

_____ Date of Birth:

_____ Place of Birth: _____ Social Security

Number: _____ Driver's License Number/State: _____

Confidentiality: As per our background search policy for employment and/or Safe Sanctuary, the chairperson of the Staff Parish Relations Committee (SPRC) will make arrangements to store securely all confidential Disclosure Forms, records from the background checks and any other paperwork relevant to our screening process. The only persons who shall have access to these files will be the Pastor, any Staff related to Children and Youth Ministries, the paid Administrative Assistant, and the SPRC chair. Identifying information such as Social Security Numbers and Driver's License Numbers will be blacked out after the search is completed.