



1690 Riedel Road, Crofton, MD 21114

410.721.9129 • Fax: 410.721.9997

[www.CUMC.net](http://www.CUMC.net)

[www.facebook.com/CUMC.Crofton](http://www.facebook.com/CUMC.Crofton)

**Pastor Stan Cardwell**

[scardwell@cumc.net](mailto:scardwell@cumc.net)

**Associate Pastor Hilary Ann Golden**

[hilaryanngolden@cumc.net](mailto:hilaryanngolden@cumc.net)

*Jesus said, "Whoever welcomes a child...welcomes me" (Matthew 18:5). God calls us to make our churches safe places, protecting children and other vulnerable persons while in our care. He calls us to create communities of faith where children and adults grow safe and strong. (From The Book of Resolutions of The United Methodist Church--2000, pp. 180-181.)*

Dear Volunteer:

Community United Methodist Church's leaders are committed to making CUMC a safe environment for children and those who work with them. We want our children, youth, and those discipling them to thrive as we all grow in grace.

It is the strong assumption of Community United Methodist Church and the Baltimore- Washington Conference of the United Methodist Church that the great majority of workers with children/youth/physically and mentally challenged and our vulnerable seniors within the conference are above reproach. In order to maintain this confidence, it is the official policy of Community United Methodist Church and the Baltimore-Washington Conference of the United Methodist Church to have the attached annual *Safe Sanctuary Staff and Volunteer Disclosure Form* on file for all lay volunteers who work with our children/youth and vulnerable adults.

In addition to the annual Disclosure Form, CUMC requires the attached *Criminal Background Authorization Form* to be filled out once every five years.

Per our Safe Sanctuary policy, the chairperson of the Staff Parish Relations Committee (SPRC) will make arrangements to store securely all confidential Safe Sanctuary Volunteer Disclosure Forms, records from the background checks and any other paperwork relevant to our Safe Sanctuary screening process. The only persons who shall have access to these files will be the Pastor, any Staff related to Children and Youth Ministries, the paid Administrative Assistant, and the SPRC chair. Identifying information such as Social Security Numbers and Driver's License Numbers will be blacked out after the application process has been completed.

Should you have any questions concerning the Safe Sanctuary Policy and/or documents required, please contact the Chair of the SPRC. Thank you for your cooperation in this important matter concerning the security of our children. And thank you, too, for your participation as an unpaid servant in the ministries of Community United Methodist Church.

Sincerely,

The Staff Parish Relations Committee